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**BRACKNELL FOREST BOROUGH COUNCIL
LIST OF FORTHCOMING NON-KEY DECISIONS (21 OCTOBER 2016)**

This document lists all non-key decisions due to be taken in the coming months.

The decision makers referred to throughout this document are as follows:

Executive:

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor :Peter Heydon, Executive Member for Transformation & Finance (Vice-Chairman)

Councillor Chris Turrell, Executive Member for Planning & Transport

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Bracknell Town Centre Regeneration Committee:

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Chris Turrell, Executive Member for Planning & Transport

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive, Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Alison Sanders, Director of Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ

Vincent Paliczka, Director of Environment, Culture & Communities, Time Square, Market Street, Bracknell RG12 1JD.

Gill Vickers, Director of Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell RG12 1JD.

Nikki Edwards, Director of Children, Young People & Learning, Seymour House, 38 Broadway, Bracknell RG12 1AU.

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or derek.morgan@bracknell-forest.gov.uk.

LIST OF NON-KEY DECISIONS

| Reference | Title | Decision Maker and Date of Decision |
|------------------|---|--|
| I063152 | Discretionary Disabled Facilities Grant for Mandatory Works | Executive Member for Adult Services, Health and Housing September 2016 |
| I058314 | Discretionary Rates Relief - New Applications | Executive Member for Culture, Corporate Services and Public Protection 24 Oct 2016 |
| I063253 | Local Safeguarding Children Board (LSCB) Annual Report | Executive 15 Nov 2016 |
| I064656 | Renaming of Stanley Walk and Charles Square to Braccan Walk | Executive Member for Planning & Transport 18 Nov 2016 |
| I064707 | Transfer of Open Space Land to Warfield Parish Council for Allotments | Executive Member for Culture, Corporate Services and Public Protection 2 Dec 2016 |
| I060767 | Council Plan Overview Report | Executive 13 Dec 2016 |
| I064228 | Transfer of 0.18ha approx of land adjacent to Bull Lane Car Park | Executive 13 Dec 2016 |
| I058315 | Discretionary Rates Relief - New Applications | Executive Member for Culture, Corporate Services and Public Protection 30 Dec 2016 |
| I056283 | ICT Digital Strategy 2016-2019 | Executive 14 Feb 2017 |
| I060842 | Council Plan Overview Report | Executive 11 Apr 2017 |

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BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive Member for Adult Services, Health and Housing is to be asked to make a non-key decision on September 2016 in respect of the following:

TITLE: Discretionary Disabled Facilities Grant for Mandatory Works

SERVICE AREA: Environment, Culture & Communities

PURPOSE OF DECISION:

To seek approval for an application to the Disabled Facilities Grant for discretionary funds to top up a Mandatory Disabled Facilities Grant (DFG).

ISSUE REFERENCE: I063152

FIRST PUBLISHED: 4 August 2016

The Executive Member for Adult Services, Health and Housing will be considering a report prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Steve Loudoun, Chief Officer: Environment & Public Protection, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352501, steve.loudoun@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 1 - Information relating to an individual.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Adult Services, Health and Housing in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a non-key decision on 24 Oct 2016 in respect of the following:

TITLE: Discretionary Rates Relief - New Applications

SERVICE AREA: Corporate Services

PURPOSE OF DECISION:

To consider new applications for discretionary rate relief and hardship relief

ISSUE REFERENCE: I058314

FIRST PUBLISHED: 17 December 2015

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Debbie Eley, PA to Director of Corporate Services, Sarah Kingston, Revenue Services Manager, Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1JD, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 355603, Tel: 01344 352097, debbie.eley@bracknell-forest.gov.uk, sarah.kingston@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive is to be asked to make a non-key decision on 15 Nov 2016 in respect of the following:

TITLE: Local Safeguarding Children Board (LSCB) Annual Report

SERVICE AREA: Children, Young People and Learning

PURPOSE OF DECISION:

For the Executive to receive the annual report of the LSCB and to note the key messages and recommendations made.

ISSUE REFERENCE: I063253

FIRST PUBLISHED: 15 August 2016

The Executive will be considering a report prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Angella Wells, Head of Performance, Management & Governance, Performance & Governance - CYPL, Time Square, Market Street, Bracknell, RG12 1JD, , angella.wells@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive Member for Planning & Transport is to be asked to make a non-key decision on 18 Nov 2016 in respect of the following:

TITLE: Renaming of Stanley Walk and Charles Square to Braccan Walk

SERVICE AREA: Environment, Culture & Communities

PURPOSE OF DECISION:

To confirm the formal renaming of those parts of Bracknell Town Centre known as Stanley Walk and Charles Square to Braccan Walk

ISSUE REFERENCE: I064656

FIRST PUBLISHED:

The Executive Member for Planning & Transport will be considering a report prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from James Turner, Principal Engineer, Streetcare - Transport, Environment, Culture & Communities, Time Square, Bracknell, RG12 1JD, Tel: 01344 351171, james.turner@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Planning & Transport in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a non-key decision on 2 Dec 2016 in respect of the following:

TITLE: Transfer of Open Space Land to Warfield Parish Council for Allotments

SERVICE AREA: Environment, Culture & Communities

PURPOSE OF DECISION:

To seek approval for the freehold transfer of open space land to Warfield Parish Council for the purpose of providing allotments.

ISSUE REFERENCE: I064707

FIRST PUBLISHED: 18 October 2016

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by or on behalf of the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Matt Lunn, Senior Planning Officer, , , .

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive is to be asked to make a non-key decision on 13 Dec 2016 in respect of the following:

TITLE: Council Plan Overview Report

SERVICE AREA: Chief Executive's Office

PURPOSE OF DECISION:

To inform the Executive of the Council's performance over the second quarter of 2016/17.

ISSUE REFERENCE: I060767

FIRST PUBLISHED: 20 April 2016

The Executive will be considering a report prepared by or on behalf of the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Abby Thomas, Head of Community Engagement and Equalities, Community Engagement & Equalities, Corporate Services, Easthampstead House, Bracknell, RG12 1AQ, Tel: 01344 353307, abby.thomas@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive is to be asked to make a non-key decision on 13 Dec 2016 in respect of the following:

TITLE: Transfer of 0.18ha approx of land adjacent to Bull Lane Car Park

SERVICE AREA: Corporate Services

PURPOSE OF DECISION:

To seek approval for the disposal of an area of open space adjacent to the car park at Bull Lane.

ISSUE REFERENCE: I064228

FIRST PUBLISHED: 30 September 2016

The Executive will be considering a report prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Steve Booth, Principal Surveyor, Corporate Property, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352479, steve.booth@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive Member for Culture, Corporate Services and Public Protection is to be asked to make a non-key decision on 30 Dec 2016 in respect of the following:

TITLE: Discretionary Rates Relief - New Applications

SERVICE AREA: Corporate Services

PURPOSE OF DECISION:

To consider new applications for discretionary rate relief and hardship relief

ISSUE REFERENCE: I058315

FIRST PUBLISHED: 17 December 2015

The Executive Member for Culture, Corporate Services and Public Protection will be considering a report prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Debbie Eley, PA to Director of Corporate Services, Sarah Kingston, Revenue Services Manager, Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1JD, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 355603, Tel: 01344 352097, debbie.eley@bracknell-forest.gov.uk, sarah.kingston@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Culture, Corporate Services and Public Protection in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive is to be asked to make a non-key decision on 14 Feb 2017 in respect of the following:

TITLE: ICT Digital Strategy 2016-2019

SERVICE AREA: Corporate Services

PURPOSE OF DECISION:

To outline technology/ICT direction for the next three years. The action plan will be updated on an annual basis.

ISSUE REFERENCE: I056283

FIRST PUBLISHED: 9 September 2015

The Executive will be considering a report prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Pat Keane, Chief Officer: Information Services, ICT Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 351790, pat.keane@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF NON-KEY DECISION

Notice is hereby given that the Executive is to be asked to make a non-key decision on 11 Apr 2017 in respect of the following:

TITLE: Council Plan Overview Report

SERVICE AREA: Chief Executive's Office

PURPOSE OF DECISION:

To inform the Executive of the Council's performance over the third quarter of 2016-17

ISSUE REFERENCE: I060842

FIRST PUBLISHED: 20 April 2016

The Executive will be considering a report prepared by or on behalf of the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Abby Thomas, Head of Community Engagement and Equalities, Jean Thomson, PA to the Assistant Chief Executive, Community Engagement & Equalities, Corporate Services, Easthampstead House, Bracknell, RG12 1AQ, Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 353307, Tel: 01344 355604, abby.thomas@bracknell-forest.gov.uk, jean.thomson@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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